



# St. Xavier's High School, Howrah

Mashila Paschim Para, New Kolorah, Alampur, Howrah 711302 CBSE Affiliation No 2430298

## NOTICE

Date: 29.09.2023

Dear Parents,

We are hereby to inform you that the **Half Yearly (III-VIII) and PT 2 (IX-XII) Examinations** are scheduled to commence on and from **3rd of October, 2023**. Please take note of the following guidelines for the smooth conduct of the examinations:

- 1) Reporting time of the students **8:30 AM**.
- 2) Examination timing : **8:45 AM.- 12:00 Noon**
- 2) Students from Nursery to Class 2 will sit in their own classrooms.
- 3) Students from Class 3 to Class 12 will adhere to their assigned seating arrangements.
- 4) In the examination hall, students are permitted to bring only transparent water bottles, examination boards, **only blue** ballpoint pens, and other necessary items.
- 5) **No alternative arrangements will be made if the student remains absent on the exam day.**
- 6) Any attempt to malpractices or violation of examination regulations will result in the strict cancellation of the student's paper.
- 7) Students are strictly prohibited from carrying any form of **digital or electronic devices** into the examination hall.
- 8) School will give over at **12:30 PM from 3<sup>rd</sup> October 2023, Tuesday to 9<sup>th</sup> October 2023, Monday**. However on **10<sup>th</sup> October 2023, Tuesday** the school will give over at **1: 30 PM** for all students from **Class II to Class XII**.
- 9) School will remain closed for all the classes from **Nursery to XII on 11<sup>th</sup> October 2023**. However corrected Answer Scripts will be shown to the parents from **Nursery to Class II and Class X and XII on 11<sup>th</sup> October 2023**.
- 10) Classes will resume from **12<sup>th</sup> October 2023** as usual.
- 11) **Dispersal will be after lunch at 12:30 PM.**

We appreciate your cooperation in ensuring a fair and secure examination environment for all students. Should you have any further inquiries, please do not hesitate to contact the school administration

Regards  
Exam department

*Ashamma*

Signature of the Principal